

Parent Engagement Templates

Countdown2K | astepforward.co

Template 1: Welcome to Countdown2K Letter

Dear Families,

We are excited to introduce **Countdown2K**, a special kindergarten readiness program that will help prepare your child for this important milestone! Over the next 50 days, your child will participate in fun, engaging activities designed to build the skills they need to succeed in kindergarten.

What is Countdown2K?

Countdown2K is a research-based program that focuses on four key areas of development:

- **Literacy & Language** – Letters, sounds, vocabulary, and listening skills
- **Math & Numeracy** – Numbers, counting, shapes, and patterns
- **Social-Emotional Skills** – Making friends, managing emotions, following rules
- **Motor Skills** – Writing readiness, cutting, self-help skills

How Can You Help at Home?

- Ask your child about the daily Countdown2K activity
- Practice skills together using the take-home activities
- Read together every day for at least 15 minutes
- Celebrate your child's progress and effort!

We believe that when families and teachers work together, children thrive. Thank you for being a partner in your child's learning journey!

Warm regards,

Teacher Name

Template 2: Weekly Update Letter

Countdown2K Weekly Update

Week: _____ Days: _____ to _____

Dear Families,

Here's what we've been learning in Countdown2K this week!

Literacy Focus:

Math Focus:

Social-Emotional Focus:

Motor Skills Focus:

Try This at Home:

Celebration Corner:

Questions? Reach out anytime! We love hearing about your child's learning at home.

Template 3: Daily Learning Tips for Families

Literacy at Home

- ✓ Read together for 15-20 minutes daily
- ✓ Point out letters on signs and packages
- ✓ Play rhyming games in the car
- ✓ Let your child "write" grocery lists
- ✓ Sing the alphabet song together
- ✓ Ask questions about stories you read

Math at Home

- ✓ Count everything: stairs, toys, snacks
- ✓ Look for shapes around the house
- ✓ Sort laundry by color or size
- ✓ Set the table (one plate per person)
- ✓ Cook together and measure ingredients
- ✓ Play board games with dice

Social-Emotional at Home

- ✓ Name and discuss feelings
- ✓ Practice taking turns in games
- ✓ Role-play making new friends
- ✓ Teach deep breathing for calm-down
- ✓ Give specific praise for effort
- ✓ Set up playdates with peers

Motor Skills at Home

- ✓ Practice writing name daily
- ✓ Use playdough to strengthen hands
- ✓ Cut coupons or paper with scissors
- ✓ Practice zipping and buttoning
- ✓ String beads or pasta for necklaces
- ✓ Draw, color, and paint regularly

Certificate of Achievement

Countdown2K Graduate

This certificate is proudly presented to

Student Name

for successfully completing the 50-day Countdown2K program
and demonstrating readiness for kindergarten!



Teacher Signature

Date

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Template 5: Family Conference Preparation

Help us prepare for your child's conference!

What does your child enjoy most about school?

What activities does your child enjoy at home?

What skills have you noticed your child improving?

What areas would you like us to focus on?

Questions you have for the teacher:

Anything else you'd like us to know about your child?

Please return this form before your scheduled conference. Thank you!